CE6 Red Flags

1. When editing the header, do NOT check the box to “Use this as the default header for the entire course.” There is no way to change it for future semesters.

2. Do not use punctuation in the titles in Learning Modules, Assignments and possibly Discussion and Media Library:

/ , \ , : , * , ? , < , > , | , ; , " , & , = , + , $ , @ , . , ^ , # , ‘

3. Be aware that using Selective Release on the actionlink for Assignments and Assessments, works independently of the release dates set when you set up the Assignment/Assessment or changes you make via Edit Properties. Do not use Selective Release for these tools unless you need to set release criteria that cannot be set otherwise (e.g., release based on quiz score). If you do use it, remember you will have to change that setting each semester in addition to the properties setting.

4. DISCUSSION:

   a. Do NOT put the date in the title unless you will be sure to change it every semester.

   b. See caution on next page about clicking on “xx New Messages” instead of the title of the Discussion Topic.
c. If the student clicks on **5 new** in the example below, it will only show as having read one message because they come up compiled.

5. **Groups** – Do **not delete a group**. In some cases, deleting a group may “break” the course.

6. **Groups (again)** – do not make (or request) a copy of a course that has groups using the sign-up list format. Contact me for steps to be taken **BEFORE** a copy is made to avoid very annoying problems.
7. **Punctuation (again)** – Do not use semi-colons in item descriptions. Previously, we said not to use punctuation in titles. This is different and even more absurd. If you do not manage to remove any semi-colons in time, you need to go to **Page Options > Power View** and access the item from there to remove the offending semi-colon.

Edit Assignment

*Title:*

Student Homepages

*Description:*

Do not use a semi-colon in a description; it causes icons that follow it to disappear!

This is an example of what you should NOT do. **Do NOT use a semi-colon in any description (not just assignments).**