Spring 2008
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Code</th>
<th>Dates</th>
<th>Time</th>
<th>Instructors</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pharmacology Update</td>
<td>NURS 2301 P01</td>
<td>Sat. Feb. 16th</td>
<td>8:30am to 4pm</td>
<td>Nursing Staff</td>
<td>$77.75</td>
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<tr>
<td>Conflict Resolution</td>
<td>BUSN 2301 P91</td>
<td>Sat. Feb. 16th</td>
<td>8:30 AM 4:00 PM</td>
<td>M. Saunders</td>
<td>$99.00</td>
</tr>
<tr>
<td>Windows to Learning in Early Childhood</td>
<td>CHDV 2301 P91</td>
<td>Sat. Feb. 16th</td>
<td>8:30 AM 4:00 PM</td>
<td>J. Cowan</td>
<td>$99.00</td>
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<tr>
<td>Discovering Your Personality Strengths</td>
<td>PSYC 2301 P91</td>
<td>Sat. Feb. 16th</td>
<td>8:30 AM to 4:00 PM</td>
<td>G. Grady</td>
<td>$99.00</td>
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<tr>
<td>Jane Austen: Sense &amp; Sensibility</td>
<td>ENGL 2301 P91</td>
<td>Sat. Feb. 16th and Sat. Mar. 8th</td>
<td>8:30 AM 12:30 PM</td>
<td>A. Pofahl</td>
<td>$99.00</td>
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<tr>
<td>Children Dealing with Crisis</td>
<td>CHDV 2301 P92</td>
<td>Sat. Mar. 8th</td>
<td>8:30 AM 4:00 PM</td>
<td>J. Cowan</td>
<td>$99.00</td>
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<tr>
<td>Coping with Grief</td>
<td>PSYC 2301 P92</td>
<td>Sat. Mar. 8th</td>
<td>8:30 AM to 4:00 PM</td>
<td>G. Grady</td>
<td>$99.00</td>
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<td>Domestic Violence</td>
<td>SOCI 2301 P91</td>
<td>Sat. Mar. 8th</td>
<td>8:30AM 4:00 PM</td>
<td>J. Young</td>
<td>$99.00</td>
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<tr>
<td>Legal Issues in Child Care Management</td>
<td>CHDV 2301 P93</td>
<td>Sat. Apr. 5th</td>
<td>8:30 AM 4:00 PM</td>
<td>C. Armstrong</td>
<td>$99.00</td>
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<td>Communication Between Genders</td>
<td>BUSN2301 P92 (Port Campus)</td>
<td>Sat. Apr. 5th</td>
<td>8:30am to 4pm</td>
<td>M. Saunders</td>
<td>$99.00</td>
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<tr>
<td>War Literature: The Things they Carry</td>
<td>ENGL 2301 P92</td>
<td>Sat. Apr. 5th and Sat. Apr. 26th</td>
<td>8:30 AM 12:30 PM</td>
<td>A. Pofahl</td>
<td>$99.00</td>
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<tr>
<td>Child Care Marketing Strategies</td>
<td>CHDV 2301 P94</td>
<td>Sat. Apr. 26th</td>
<td>8:30 AM 4:00 PM</td>
<td>C. Armstrong</td>
<td>$99.00</td>
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Non-Credit Community Service Courses

ACT - Standardized Test Prep
This course offers explanations for all right and wrong answer choices, an in-depth look at the new optional Writing Test, valuable test-taking strategies for each test section. Learn how to prepare—physically, mentally, and emotionally. The course booklet contains three practice tests used in previous actual test administrations.

Saturday, Feb. 2 (Port Campus)
9:00am to 11:00am W/ N. Wallace
Cost $40.00—Must Pre-register

Aerobic Instructor — Training Certification
Teach aerobics! Be paid to stay in shape and help others reach their fitness goals. Learn the fundamentals of aerobic class structure and design, anatomy and physiology, basics of injury prevention and identification, emergency procedures, and cardiovascular physiology. (Valid for 8 AAA/ISMA CEC’s)

Fri. Apr. 4th (Port Campus)
8:30am to 4:30pm - Mike Rickett
Cost $99 - Must Pre-Register

Take Stock in the Stock Market
In this 60 minute seminar you will learn about basic stock terminology, as well as time-proven stock strategies created to help investors reach their financial goals. Presented by T.J. Ellis, Edward Jones Financial Advisor.

Tues. Feb. 5th (Port Campus)
6:30pm W/ T.J. Ellis
Cost - Free, but space is limited, must pre-register

Personal Fitness — Trainer Certification
Become a trainer. Learn the principles of cardiovascular fitness, weight training and nutrition. This certification covers the principles of strength conditioning, aerobic conditioning, fitness testing and body composition, injury prevention and identification, designing fitness programs, marketing and motivation, and career enhancement. (Valid for 8 AAA/ISMA CEC’s)

Sat. Apr. 5th (Port Campus)
8:30am to 4:30pm - Mike Rickett
Cost $99 - Must Pre-Register

Zero to Three Training
Preventing Child Abuse and Neglect Training

Unit I: Building Collaborative Relationships
Sat. Feb. 2nd (Port Campus)
8:30am to 2:00pm

Unit II: Building a Healthy Brain
8:30am to 2:00pm
Cost - Free or $20/session for CEU’s (Tier III)

Report Writing For CLEET
Can be taken for 4 CLEET CE hours.

Sat. Mar. 1st (Port Campus)
9am to 1pm— Officer John Morrison
Cost $40 - Must Pre- Register

Civil Liability For CLEET
Can be taken for 4 CLEET CE hours

Sat. Apr. 5th (Port Campus)
9am to 1pm— Officer John Morrison
Cost $40 - Must Pre- Register

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Professional Development....Personal Enrichment Courses...Community Development...
Check the website for more seminars and courses to be announced!

www.connorsstate.edu
REGISTRATION

All courses offered for credit are $99 unless otherwise posted. This fee also applies if the class is taken for audit. Materials required for seminars and classes are provided at no cost to the student. It should be noted that courses taken for credit or audit will require completion of an application for admission. A continuing education enrollment card will take the place of the application for non-credit community service classes. Non-Credit registration cards and applications for admission are available at www.connorsstate.edu, or in the Admissions Office. Forms can be completed and submitted in the Admissions Office or mailed to:

Pete Roberts
Continuing Education
Connors State College
201 Court St.
Muskogee, OK 74401
918-687-6747 ext.5423

Course Fees
The fees for our Continuing Education non-credit courses are funded solely by the fees the students pay. The fees are intended to cover the costs of the course and contribute to other program activities offered through our Continuing Education department. Because of this, students are encouraged to enroll earlier, at least one week in advance, to ensure the class will make. Payment (cash, check, VISA, MASTERCARD, or purchase order) is due at the time of registration.

Refund Policy
Connors State College reserves the right to cancel/reschedule a program in the event of insufficient enrollment or unforeseen circumstances. If your course is cancelled, you have the option of applying your course fee to another class or you will receive a full refund. If you are unable to attend the course, you must withdraw 48 hours before the first scheduled meeting of the class. A full refund will be processed if the request is received in writing. No refund, partial or otherwise, will be considered unless the request is received 48 hours before the start of class to the Admissions Office. Contact our office at 918.687.6747.

Continuing Education Units
Continuing Education Units (CEU’s) received for training are available for Community Service and Audit courses. Calculation of units occurs at a rate of .1 units per hour of scheduled class time. For example; a class meeting four times from 6:00 p.m. to 9:15 p.m. will qualify the student for 1.3 CEU’s.

Statement of Nondiscrimination
Connors State College does not discriminate against any individual on the basis of race, color, religion, political beliefs, national origin, physical handicap, criminal record, sex, ancestry or age.