



CONNORS
— STATE COLLEGE —

Building Futures One At A Time Since 1908

**2017 CONNORS STATE
COLLEGE ANNUAL
SECURITY AND FIRE SAFETY
REPORT**

EMERGENCY NOTIFICATION SYSTEM:

In the event of a campus emergency, Connors State College may use a variety of tools to communicate to the campus and the public. Depending on the nature of the emergency, CSC may use all or some of the following:

- Text Alerts–The “Cowboy Alert” system is available to all campus faculty, staff, and students. You can register your cell phone to receive a text message through your C-key account at <https://app.it.okstate.edu/okey/connors/>.
- PA System–Various campus buildings have PA systems that can alert those in the building of an emergency situation and provide response details.
- College Group Email–The College may send “urgent” e-mails to the entire campus providing notification and directions during an emergency.
- Social Media–CSC will use Facebook, Twitter, and other social media tools to provide updates on campus closures or emergency situations.
- Cable TV/Campus Monitors–CSC has the ability to override the campus cable system, providing emergency notification via the campus TV system in many College buildings and residential housing.
- Local Media–The CSC Communications office works with local media –radio, television, and newspapers–to help announce and update campus closures or emergency situations.
- Weather Radios–Various offices across campus have weather radios that provide the latest in severe weather information.
- Patrol Car Announcements–Campus police vehicles are equipped with PA systems that allow officers to communicate during emergencies.
- Calling Trees–Many College departments and organizations have call trees in place to notify their employees and students of an emergency situation.

The CSC Police Department and the Vice President for Administration or designee are typically the ones who deliver emergency information to College administration. Upon receiving information, administration will without delay, and taking into account the safety of the community, determine the content of any emergency notification and initiate a notification, unless issuing a notification will, in the professional judgement of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In emergency situations where immediate action is required, CSC Police may activate sirens and employ other resources.

Connors State College campus could be subjected to a situation requiring evacuation at any time. Because of this the CSC Department of Public Safety has developed an evacuation plan in collaboration with a number of College and community partners. The plan was developed to outline an evacuation procedure that protects the health, safety and welfare of all students, faculty, staff and visitors. Authority to issue a campus evacuation order rests with the President of the College or designee and is based on the situational observations by the CSC Department of Public Safety. Once an evacuation has been ordered the College Emergency Operations Center will be activated and will lead and manage the process. In addition to notifying the campus community, the College will also inform the local community as soon as reasonably practical. CSC Communications will coordinate all messaging to both on and off campus communities as well as media outlets. CSC’s Manager of Emergency Preparedness works with the College’s Information Technology Department, the City of Warner, Muskogee and Muskogee County to maintain our emergency communication system(s) and schedule routine tests on at least an annual basis of each method available to the campus.

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