Supervisor Approval for Staff Teaching Adjunct

The following staff member (please print): _____
at Connors State College has been approved to teach adjunct as indicated below. The teaching of these courses should not interfere or detract from the full-time duties of the employee. The maximum adjunct teaching load for a staff member is seven hours. This agreement must be approved by the staff member's supervisor.

Class to be taught (Max 7 hours)	Day and Time of Class

_____ _____

Employee's Signature Date Supervisor's Signature Date

Once signatures are complete, this form must be turned into the academic affairs office, before or with the pay report.