

Rights and Responsibilities of Receiving Financial Aid

You have the right to obtain the following information from Connors State College:

- Information about the types of financial assistance that is available, including all federal, state, local, private and institutional financial aid programs.
- Information on the procedures and deadlines for submitting applications for each available program, grant and/or scholarship.
- Information on how financial aid recipients are chosen at Connors State College.
- Information on how Connors State College determines your financial need.
- Information on the type and amount of assistance in your financial aid package and how Connors State College determines this.
- Information on how and when you will receive your aid.
- Information on how Connors State College determines if you are obtaining satisfactory academic progress (SAP) and the penalties if you are not.
- Information on the location and hours of the financial aid office
- Information regarding your federal work-study job, including job description, your duties, rate of pay, hours to be worked, and how and when you will be paid.
- To request this information you can go online to www.connorsstate.edu/finaid or you can request it directly from the financial aid office.

As a recipient of financial aid, you will accept the following responsibilities to guarantee that your aid is completed correctly and so you know the penalties that will occur if you fail to complete your course work or withdraw from school/classes:

- You must complete an admissions application and the Free Application for Federal Student Aid (FAFSA) and submit them in a timely manner to the correct entities.
- The FAFSA must be submitted online and be received no later than December 1 (our priority deadline date) if you wish to receive your maximum eligible financial aid package.
- We will continue to accept and process aid applications after December 1, however, Supplemental Educational Opportunity Grant (SEOG), Oklahoma Tuition Aid Grant (OTAG) and Federal Work-study funds may be depleted by the time late applications are submitted.
- You will not receive a financial aid award notification until you are admitted and enrolled at Connors State College
- You must be making satisfactory academic progress (SAP) toward a degree at Connors in order to be eligible to receive financial aid.
- You must submit correct and complete information on your FAFSA application and in any documents or forms requested. Reporting incorrect and/or incomplete information will cause delay in processing your aid or result in a penalty determined by the federal government.
- You must complete and submit all documents, verification forms, and reports requested by the financial aid office with accurate and/or new information.
- You are responsible for reading and understanding all applications, reports, letters, forms and electronic notifications that you are asked to sign, and keeping copies of them.

- You will accept responsibility for all agreements that you sign with the federal government and Connors State College.
- You must know Connors State College's withdrawal and refund policies and procedures and understand the penalties of withdrawing from classes or school. This is extremely important as, under certain circumstances, you might find yourself owing Connors's for unpaid balance or having to repay federal funds refunded to you.
- By signing a work-study contract you agree to perform the work in the contract.