

Pass/No Pass Grade Option for Spring 2020 for Students

What is Pass/No Pass grading?

In response to the COVID-19 pandemic and the possible effects on students, CSC is adopting an additional grading option for the spring 2020 semester. Pass/No Pass grading is an **optional** grading method that students may choose to use this semester. Students who earn a grade of D or higher at the end of the spring 2020 semester may request to change their grade to Pass.

Students who earn a grade of F will automatically have their grade changed to NP or No Pass.

Both Pass and No Pass are GPA neutral and give students the opportunity to successfully complete a class with no penalty to GPA, thus relieving some academic pressure as students adapt to a remote environment.

To ensure academic success, students should **CAREFULLY** consider whether to use the Pass/No Pass grading option. Depending on the student, the decision **could impact** academic status, program specific requirements, graduate studies, licensure, or transfer to a four-year university.

Pass/No Pass may be a good option if...

- You are struggling with the transition to online learning.
- You do not need to boost your GPA to be more competitive for admission to applicant programs/majors, visit with your academic advisor for more information.
- You have a special circumstance that prevents you from performing to your typical standards.

Pass/No Pass may NOT be a good option if...

- You feel your current course grade will raise your GPA.
- You are looking to boost your GPA to be more competitive for admission to an applicant program.
- You are repeating a course where you are looking to replace a D or lower, or a W.

Additional Considerations...

- A Pass/No Pass grade does not impact your GPA.
- A grade of No Pass earns zero credits.
- Students may choose the Pass option for any full and/or 2nd 8-week semester courses taken during the spring 2020 semester
- All students earning a grade of F will have the **F changed to No Pass automatically**.
- If students wish to keep their grade of F instead of No Pass, they must submit their request using the Pass/No Pass grade change form. A grade of F negatively impacts GPA.
- Veteran's benefits may be affected by Pass/No Pass.
- If you are considering **transferring to a university**, most Oklahoma colleges are following similar guidelines to CSC, however, there could be differences within departments. Please contact your academic advisor or an academic advisor at the institution you are considering transferring to with questions.

- If you are on **Financial Aid**, please review the information below on how the Pass/No Pass may impact your Financial Aid status.
 - The letter grades of Pass and No Pass will be GPA neutral when determining a student's satisfactory academic progress for financial aid. Additionally, as a result of a qualifying emergency (COVID-19), CSC will exclude from the quantitative component of the SAP calculation any attempted credit hours that were not completed by the student. If CSC receives guidance from the Department of Education beyond what we've currently received, we will communicate any changes to students.
- If you are currently on financial aid warning or probation and would like to discuss your specific situation, please email the Director of Financial Aid at mattie.keys@connorsstate.edu

Frequently Asked Questions

1. **Am I required to convert all of my Spring 2020 letter grades to P/NP option if I convert any?**
No, CSC students are able to convert course letter grades to P/NP grades on a course-by-course basis.
2. **How does a P/NP grade impact my GPA?**
P and NP grades are grade neutral and do not negatively impact a student's grade point average (GPA)
3. **Will a P grade count for admission to another program?**
Students are strongly encouraged to consider and explore any implications the P/NP grade option can have for them in the future (e.g., with respect to continued or graduate study, licensure, etc.). Some students may find that the retention of a letter grade as opposed to accepting a P/NP to be the best course of action for some or all coursework.
4. **How will a P/NP grade impact my Oklahoma's Promise as a concurrent high school student?**
High school core curriculum requirement courses receiving a P will not be included in the cumulative GPA calculation for the core curriculum. The course will still count toward the required units for the core curriculum as appropriate. Normally, P grades, when calculated in the 2.5 minimum GPA for the 17-unit core curriculum, are assigned a letter grade of "D" or the lowest passing grade that the high school assigns. A grade of P will be allowed as an exception to this rule/requirement for Spring 2020 courses. All other grades and/or concurrent courses will remain subject to the minimum 2.5 cumulative GPA requirement for all courses taken in grades 9-12 as calculated by the local school or district.
5. **How long will I have to convert my letter grade to a P/NP grade?**
A student who wishes to convert a course letter grade to a P/NP grade should click on the link provided at the end of this document. Students will have from Friday, May 15th to Friday, May 22nd to initiate the grade change process. No grade

changes will be processed if submitted after 5pm Central Standard Time on May 22nd
P/NP grades will not be reversed to letter grades after May 22nd.

6. **Will a P/NP grade replace a D or F grade if I am repeating a course?**

Yes, P/NP courses taken during the Spring 2020 semester can be utilized if a student is repeating a course for the first time. However, please be aware of the following:

- Students who are in specific degree programs, and want to take a P in a course that counts toward graduation, may need to repeat the course and earn a letter grade of C or better to satisfy program graduation requirements.
- Repeats are limited to the first 4 courses, not to exceed 18 credit hours. A student who has already repeated 4 course can still take advantage of the P/NP option, but it will not replace any repeated course grades.

7. **How will P/NP grades impact my VA benefits?**

Student Veterans are discouraged from using the P/NP option unless Veteran Benefits are no longer available to them. Student Veterans should contact the VA Coordinator, Scott Williams at daniel.williams@connorsstate.edu for help with determining if a P/NP grade is the best option.

To request a grade change form or request more information [click here](#). You will need to fill out one form for each course you are wanting changed.