



2020 – 2021 Acceptable Income Documentation

This form provides all the various methods of obtaining acceptable documentation for our Financial Aid Office to verify student/parent income information provided on the 2020-2021 FAFSA.

IRS Data Retrieval Tool

- Use the IRS Data Retrieval Tool located in the FAFSA on the web and securely transfer your 2018 income information into the 2020-2021 FAFSA. To do so, access your FAFSA at www.fafsa.gov and select “Make Corrections.” Be sure to resign and resubmit the FAFSA to ensure the updated information is processed.

2018 Tax **Return** Transcript

- Order online @ www.irs.gov/individuals/get-transcript
 - Immediate online access, **OR** 5-10 day wait by mail.
- Call 844-545-5640 to make an in-person appointment @ the TULSA IRS Office
 - Copies of your Transcript will be printed there during your visit.
 - Call 800-908-9946 or 800-829-1040 for automated services.

2018 Income Tax Return (Form 1040)

- **Signed** photocopy of your original return with attached copies of all schedules and W-2's filed with return.

2018 Verification of Non-filing

- Use the **4506T-EZ** form to request **Non-filing verification**
 - You can access this form by visiting www.irs.gov/forms-pubs/about-form-4506-t.
- A detailed **sample** form is available upon request as a guide. Contact CSC Financial Aid for this sample form.

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