

# CONNORS STATE COLLEGE

## TRANSFER STUDENTS

### Registration Checklist

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#### **Apply for Admissions**

Complete the online application for admission to Connors State. You can find the application at [connorsstate.edu](http://connorsstate.edu) by clicking the Apply Online icon.

#### **Submit All Supporting Documentation**

In order to finalize your admission to Connors State, please submit the following documents:

- **Official High School Transcript** with graduation date
- **ACT/SAT Scores**
- **All College Transcripts**
- **Immunization Records**

#### **Setup your C-Key**

Once you receive your acceptance letter, you will need to setup your C-Key. This step is critical for accessing all systems and resources at Connors State. Please remember your username, password, and email address. You will use your username/email and password combination to access a number of systems which can be accessed through your Student Portal:

- **Canvas** (Access to your course information and content.)
- **Email** (This is your primary source of communication. Check daily!)
- **Student Self-Service** (Access to your schedule, grades, etc.)
- **Software Distribution Center** (FREE software for students!)
- **Online Billing** (Access your student billing account.)

#### **Request Advisement & Register for Courses**

Complete the Academic Advisement Request at <https://connorsstate.edu/aar/rar> to schedule your academic advisement appointment. At your appointment, visit with your advisor and register for your Connors State courses.

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*If you have any questions or concerns, email us at [cscadmissions@connorsstate.edu](mailto:cscadmissions@connorsstate.edu).*