

# CONNORS STATE COLLEGE CONCURRENT ENROLLMENT

## Registration Checklist

### **Apply for Admissions**

Complete the online application for admission to Connors State. You can find the application at [connorsstate.edu](http://connorsstate.edu) by clicking the Apply Online icon.

### **Submit All Supporting Documentation**

Work with your high school administration to submit the following documents to the Office of Admissions.

- Official High School Transcript with any ACT/SAT Scores
- Concurrent Enrollment Agreement

### **Setup your C-Key**

This step is critical for accessing all systems and resources at Connors State. Please remember your username, password, and email address. You will use your username/email and password combination to access a number of systems which can be accessed through your Student Portal:

- **Canvas** (Access to your course information and content.)
- **Email** (This is your primary source of communication. Check daily!)
- **Student Self-Service** (Access to your schedule, grades, etc.)
- **Software Distribution Center** (FREE software for students!)
- **Online Billing** (Access your student billing account.)

### **Request Advisement & Register for Courses**

Complete the Academic Advisement Request at <https://connorsstate.edu/aar/rar> to schedule your academic advisement appointment. At your appointment, visit with your advisor and register for your Connors State courses.

*If you have any questions or concerns, email us at  
[tosha.stout@connorsstate.edu](mailto:tosha.stout@connorsstate.edu).*

#ConnorsState