

Connors State College Nursing Program

Traditional Student Advisement Information

Associates of Applied Science in Nursing

APPLICATION PERIOD

FALL ENTRY: Between November 15 – March 1

SPRING ENTRY: Between April 15 - October 1

Applications Will **ONLY Be Accepted During the Time Periods As Indicated**

ADVISEMENT

All students declaring a nursing major are assigned to the Department of Nursing for advisement. Students may schedule an appointment to speak to a nursing advisor by calling (918) 684-5436, or come to the office between 8:30 a.m.-12 noon or 1:00 p.m. to 4:00 p.m. while school is in session. Advisors available from 12 noon to 1:00 p.m. by appointment only. Pre-Nursing students should visit with a nursing advisor at some point early in their course work. Early pre-enrollment is encouraged. The CSC Nursing Program is located at the Muskogee – Three Rivers Port Campus (Nursing and Allied Health Facility), 2501 North 41st Street East, Muskogee, OK.

CSC Nursing Program is approved by the Oklahoma Board of Nursing (OBN) and is accredited by the Accreditation Commission for Education in Nursing (ACEN).

TECHNOLOGY REQUIREMENTS

This program requires extensive use of technology including required textbooks delivered as e-books, paperless clinical documentation, and regular interface with the online classroom. For this reason, students accepted to the program must have a computer and internet access at home and must supply their own “electronic device” (purchased from the nursing department) for use during class time and in the clinical setting. No other alternative device will be allowed for use during class or in the clinical setting. The devices may be purchased with use of financial aid or a payment plan through the college. It is recommended to wait until accepted into the nursing program to purchase the required electronic device as device is subject to change.

APPLICATION TO THE PROGRAM

Students must submit an application to the program during the designated time frame. A new application must be received for each application period; even if the student has applied to the program before they **MUST** submit a **NEW** application. All applications **MUST** be signed and dated with required supporting documents as listed on the application form.

ADMISSION TO THE NURSING PROGRAM

Students wishing to be considered for the program should meet the admissions requirements to Connors State College and have the following data in their file by the final closing date of the application period:

1. Nursing Application signed and dated with required supporting documents (*official or copies of all transcripts from previously attended colleges and the Kaplan Admission Exam*). It is the student’s responsibility to make sure all documents are submitted

Revised 3-27-2023

with application. **Note: Applications without the required supporting documents will not be accepted.**

2. Minimum scores required for the “Kaplan Admission Exam”
 - Reading 59%
 - Math 50%
 - Science 50%
- The Kaplan Admission Exam is administered in the nursing department at no cost.
- The Kaplan Admission Exam can be taken only twice per application period. Completed test results will be valid for up to two (2) years. Only the latest test and all results from that test will be used.

Students applying to the CSC Nursing Program are selected on the basis of a point system. No student is guaranteed admission to the nursing program.

It is strongly recommended that all of the support courses be completed before beginning the nursing program. To be considered for admission to the program, students will have to maintain a minimum grade point average of 2.5 in required general education and support courses. **A student cannot be considered as a candidate for selection with a “D” in any required courses on transcripts for current application period.** Successful completion of the nursing program requires a “C” in all courses related to the Associate in Applied Science in Nursing Degree.

ARTICULATION FOR LPN'S and PARAMEDICS

LPNs and Paramedics interested in articulation need to request Career Ladder advisement material and schedule an appointment with a Nursing advisor.

ENTRY LEVEL ASSESSMENT AND PLACEMENT

Entry level assessment for the appropriate course placement of students is conducted using ACT score and Accuplacer. Sub scores or subject scores on these assessments may trigger the use of multiple measures including high school GPA and successful high school subject completion within the last five (5) years.

As part of the advising process, student ACT scores (when available) and high school preparation are considered when determining course placement and the need for remedial coursework. If no ACT score is available, or five (5) years have passed since the student took the ACT, students take the Accuplacer course placement exam to assess proficiency in reading, English, and mathematics.

Those students obtaining scores in the college-level range will have demonstrated competency and may pursue college-level course work, while those students with scores below the college-level range will be placed in noncredit bearing remedial courses or credit bearing corequisite courses with developmental lab work to improve skills in one or more of the following: reading, English, and math.

KAPLAN ADMISSION EXAM

The “**Kaplan Admission Exam**” will be given in the nursing department’s computer lab. The student is required to register for the Kaplan Admission Exam **online**. To register for the “Kaplan Admission Exam” go to <http://www.kaptest.com/nclex/partner/connors-state-college/muskogee> to register. You will need to create an account. If you are taking it a second time in the application period, you will need to register in the Repeat Admissions. There is no charge for the Kaplan exam, but you will have to follow the steps as if you were purchasing the exam. When finished registering with Kaplan go to <http://www.connorsstate.edu/nursing> and select “*Nursing Links*”. Then on the Nursing Links page select “*Kaplan Exam Dates and FAQ*”. You will also need to fill out a pre-registration form with the nursing department. This is where you will select the date that you want to take the exam. Carefully read all instructions, then complete and submit the registration form via email as instructed. NOTE: **student WILL NOT**

receive a confirmation notice after email is sent; note the date/time of exam when scheduled. To cancel a schedule exam the student should notify the nursing department first, and then reschedule the exam online by selecting an alternate date.

The Kaplan Admission Exam is administered on the 3rd Thursday of each month starting at 1:30 throughout the application period (see important Kaplan Test dates listed on the CSC Nursing Program website <http://www.connorsstate.edu/nursing/links/> and select “Kaplan Exam Dates and FAQ” to see the exam dates at the bottom of the page.

Student must bring the completed registration form for their ticket to test. Students without a completed registration form will not be allowed to test. It is recommended the student arrive 30 minutes early for registration. Once the exam begins no one will be allowed in the room. Students arriving late will not be permitted to test. All personal items (cell phones, purses, school bags, etc.) will be left with the nursing department’s administrative assistant during testing. Scratch paper will be provided by the nursing department. To be eligible for admission consideration to the nursing program the student must score a minimum of 59% in Reading; 50% in Math; and 50% in Science on the Kaplan Admission Exam. The Kaplan Admission Exam can be taken only twice per application period. Completed test results will be valid for up to two (2) years. Only the latest test and all results from that test will be used.

WEBSITES TO STUDY FOR KAPLAN READING, MATH, & SCIENCE (students may also purchase a Kaplan Entrance Exam book at a retail bookstore):

<http://www.clovis.edu/nursing/docs/KaplanAdmissionSamples.pdf>

PHYSICAL AND MENTAL REQUIREMENTS FOR PARTICIPATION IN THE DEPARTMENT OF NURSING

The following essential physical and mental requirements are necessary to be considered for admission into and progression through the Connors State College Nursing Program but are not limited to:

1. The ability to lift weights of up to 35% of recommended body weight independently.
2. The ability to move around the clients' rooms and in work areas to administer various procedures.
3. Visual acuity sufficient to observe and assess client behavior, prepare and administer medications, and accurately read monitors.
4. Auditory acuity sufficient to hear instructions, requests, and monitoring alarms, and to auscultate heart tones, breathe sounds, and bowel sounds.
5. The motor ability necessary to manipulate equipment and supplies and to utilize palpation and percussion in client assessment.
6. Communication abilities sufficient for interactions with others in verbal and written form such as explaining treatment procedures, initiating health teaching, documenting and interpreting nursing actions and client responses.
7. The ability to communicate in a professional manner, establish rapport with clients and colleagues, use problem solving skills, and function effectively under stress.
8. Perform within a crisis situation providing care to meet physical, emotional, or psychosocial needs of the patient/client.
9. Critical thinking abilities for clinical judgment to identify cause/effect relationships in clinical situations.

CLINICAL RECORDS

After acceptance into the program students will need to provide documentation of the following:

1. Proof of two (2) MMR’s or positive titers on all three.
2. Hepatitis B three (3) series, titer, or signed declination form.
3. Proof of two (2) Varicella vaccines or a positive varicella titer.

4. Tetanus/Diphtheria/Pertussis (TdaP) vaccine within the last 10 years.
5. Current influenza vaccination.
6. Tuberculosis (ppd) testing showing negative status yearly. Students with history of positive TB test will need a chest x-ray every 5 years and an approval for public contact from the Health Department or healthcare provider.
7. American Heart Association (AHA) current CPR/BLS certification which must include adult, child, and infant.
8. Negative Federal Criminal Background check (sex-offender is included).
9. Negative Drug Screen.

FINANCIAL AID

Students may obtain financial aid packets, verify filing deadlines, and get assistance filing forms from the Financial Aid office, (918) 463-2931 ext 6220 or (918) 684-5402. STUDENTS ARE RESPONSIBLE FOR FOLLOWING FINANCIAL AID GUIDELINES. IF THERE IS A QUESTION, SEE A FINANCIAL AID ADVISOR.

LOAN/GRANT INFORMATION

- Federal and State Grant/Loans--Advisement and Student Admission Services
- Regents Scholarship (Fee Waiver)--applications are in the Registrar's Office.
- Eastern Workforce Development--For information on eligibility contact the agency at (918) 683-8553
- Foundation Scholarships/Loans--918-463-6342
- Physician Manpower Scholarships--Nursing Department, Financial Aid Office, or <http://www.pmtc.state.ok.us>
- VA Funding-Advisement and Student Admission Services
- Website: http://www.connorsstate.edu/financial_aid
- Website: <http://connorsstate.edu/md>

CONNORS STATE COLLEGE STUDENT NURSES' ASSOCIATION

Membership in Connors State College Student Nurses' Association (CSCSNA) is available to both nursing and pre-nursing students. This is the officially recognized organization for nursing students. Membership in the CSCSNA is encouraged as it provides the student with opportunities for professional development. Activities related to leadership, education and service are emphasized.

PLAN FOR SUCCESS

Because of the vital nature of nursing, this is a demanding program of study. Success depends primarily on adequate preparation and planning. The following suggestions are offered to help assure success:

- Complete as many of the support courses as possible before beginning the nursing courses. Anatomy & Physiology I, Anatomy & Physiology II, and Microbiology are particularly important to provide a knowledge base for understanding nursing concepts.
- Plan three to four hours' study time each week for each credit hour in which you are enrolled. Example: Students enrolled in 12 credit hours should plan 36 hours of study time each week, in addition to class and lab time.
- Enroll in 1002 Success in Nursing Education.

ELGIBILTIY TO TEST FOR CERTIFICATON NURSING ASSISTANCE (CNA)

Application for training exception must have completed training in a qualifying nursing field. Applicants requesting to test must have a copy of an official transcript, documenting classroom and clinical training equal to or greater than the classroom and clinical training as required in Oklahoma Administrative Code at 310:677-1-3(e). Successful completion of NURS 1117 "Foundations in Nursing" meets the requirements to test on the Nurse Aide Registry. Testing for

the Nurse Aide Registry is highly encouraged upon completion of NURS 1117 “Foundations in Nursing.” Application for the Oklahoma State Department of Health Protective Health Services Nurse Aid Registry is available through Connors State College Nursing Department. Address: Oklahoma State Department of Health Protection Health Services Nurse Aide Registry, P.O. Box 268816, OKC, OK 73126 – Phone number: 405-271-4085. Online application: [Oklahoma Nurse Aid Registry](http://www.ok.gov/health/Protective%20Health/Health%20Resources%20Development%20Service/Nurse%20Aide%20and%20Nontechnical%20Services%20Worker%20Registry/Nurse%20Aide%20Registry%20Applications%20and%20Forms/)
<http://www.ok.gov/health/Protective Health/Health Resources Development Service/Nurse Aide and Nontechnical Services Worker Registry/Nurse Aide Registry Applications and Forms/>

ELIGIBILITY TO SIT FOR BOARDS

“The Connors State College Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for registered or practical nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure a criminal history records search, and evidence of citizenship or qualified alien status. Applicants for practical nurse licensure must also hold a high school diploma or a graduate equivalency degree (G.E.D.) [59 O.S. §567.6 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U. S. citizens, U. S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the right to deny a license to an individual with a history of criminal background, disciplinary action on another health-related license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony charges. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §567.5 & 567.6].

For more information, go to <http://www.youoklahoma.com/nursing/nclex9.pdf>.

Students wishing licensure in another state will need to contact that state board of nursing (the Departmental Administrative Assistant will assist with finding the addresses).

For further clarification about the Nursing Program’s accreditation status, comments, or concerns, contact the Accreditation Commission for Education in Nursing (ACEN) at 404-975-5000, or the Oklahoma Board of Nursing (OBN) at 405-962-1800. The Nursing Program is a member of the National League for Nursing 212-363-5555.

Accredited by the Higher Learning Commission and a member of the North Central Association.
Web address: <http://www.ncahlc.org> Phone: 800-621-7440

ASSOCIATE OF APPLIED SCIENCE IN NURSING

GENERAL EDUCATION REQUIREMENTS			CREDIT HOURS: 30
English	6 cr	ENGL 1113 ENGL 1213	English Composition I English Composition II
American History	3 cr	HIST 1483 HIST 1493	US History to 1865 or US History since 1865
US Government	3 cr	POLS 1113	American Federal Government
Support & Related Courses	18 cr	PSYC 1113 FCSE 1213 ∞*BIOL 1314 ∞*BIOL 1324 *BIOL 2124	Introduction to Psychology Introduction to Nutrition Anatomy and Physiology I Anatomy and Physiology II General Microbiology
∞BIOL 2104 Anatomy <u>and</u> BIOL 2114 Physiology can be substituted for A & P I <u>and</u> II BIOL 2104 and BIOL 2114 require pre-requisite of BIOL 1114 General Biology			
RECOMMENDED ELECTIVES			
	3 cr	NURS 1003	Medical Terminology
	3 cr	MATH 1513	PreCalculus Algebra or
	3 cr	MATH 1473	Applied Mathematics
	3 cr	COMS 1133	Fundamentals of Computer Usage
	5 cr	*CHEM 1315	Chemistry I
	2 cr	NURS 1002	Success In Nursing Education
	6 cr	HUMN	Humanities (2 courses)
	3 cr	STAT 2013	Elementary Statistics
PROGRAM REQUIREMENTS			CREDIT HOURS: 42
# *Nursing	7 cr 2 cr	NURS 1117 NURS 1132 NURS 1113	Foundations of Nursing Math for Nurses ONL-Study of Diseases and Disorders <i>(Elective with NURS 1117)</i>
	8 cr 3 cr	NURS 1228 NURS 1223 NURS 1112	Adaptations of the Family Clinical Practicum ONL-Lab and Diagnostics <i>(Elective with NURS 1228)</i>
	7 cr 3 cr	NURS 2137 NURS 2133 NURS 1232	Maladaptive States I Nurse Practicum I ONL-Pharmacology <i>(Elective with NURS 2137)</i>
	7 cr 3 cr 2 cr	NURS 2247 NURS 2243 NURS 2252	Maladaptive States II Nurse Practicum II Trends & Issues
	TOTAL: 42 cr		
*Course has pre-requisite (See course description section of catalog) #Requires acceptance into the Nursing Program		MINIMUM TOTAL CREDIT HOURS: 72	

Students desiring an Associate of Science degree will need the following courses in addition to those listed for the Associated of Applied Science in Nursing. This is particularly advisable for those students who plan to pursue a bachelor's degree after completing the Associate Degree in Nursing.

- College Orientation (1 hour)
- Humanities (6 hours)

PreCalculus Algebra (3 hours) or Applied Mathematics (3 hours)
Microcomputers or Fundamentals of Computer Usage (3 hours)

STUDENT SELECTION CRITERIA FOR ADMISSION INTO THE NURSING PROGRAM

Students applying to the Connors State College Nursing program are selected on the basis of a point system. No student is guaranteed admission/acceptance. All courses below must be completed with course grades posted on an official transcript. No points will be given for a course "in progress." Points are awarded for the scores received on the "Kaplan Admission Exam." Student must obtain a minimum of 59% in Reading; 50% in Math; and 50% in Science to be considered for the nursing program. Also, completion of general education and support courses with a "C" or better, completion of any 4 recommended electives with a "C" or better, Connors State College course work only, GPA, and a degree in another area. The specific points awarded are shown below.

POINT SYSTEM

Kaplan Admission Test Reading	Points Possible	Points Earned
Kaplan Admission Test Reading Score 59%-69%	1	
Kaplan Admission Test Reading Score 70%-89%	2	
Kaplan Admission Test Reading Score 90%-100%	3	
Kaplan Admission Test Math		
Kaplan Admission Test Math Score 50%-69%	1	
Kaplan Admission Test Math Score 70%-89%	2	
Kaplan Admission Test Math Score 90%-100%	3	
Kaplan Admission Test Science		
Kaplan Admission Test Science Score 50%-69%	1	
Kaplan Admission Test Science Score 70%-89%	2	
Kaplan Admission Test Science Score 90%-100%	3	
Support Courses completed with a "C" or above, or passing advanced placement exams		
BIOL 1314 Anatomy & Physiology I	5	
BIOL 1324 Anatomy & Physiology II	5	
BIOL 2124 Microbiology	5	
ENGL 1113 English Comp I	1	
ENGL 1213 English Comp II	1	
PSYC 1113 General Psychology	1	
HIST 1483 or 1493 US History	1	
POLS 1113 Federal Government	1	
FCSE 1213 Intro to Nutrition	1	
Recommended Electives completed with a "C" or better (1 pt each up to 4 pts)	1-4	
NURS1003 Medical Terminology-ONL or In Class		
NURS1002 Success in Nursing Education-BLE		
CHEM1315 Chemistry 1		
MATH1513 PreCalculus Algebra or Applied Mathematics		
COMS1133 Fundamentals of Computer Usage		
STAT 2013 Elementary Statistics		
HUMN Any Humanities		
BIOL 1114 General Biology		
Connors State College Courses Only	2	
GPA (Calculated only on required nursing courses)		
2.5 – 2.7	1	
2.8 – 3.0	3	
3.1 - 3.4	6	
3.5 - 3.7	8	
3.8 - 4.0	10	
Degrees In Other Areas		
BS/BA Degree or higher in another area	2	
AS or AA Degree in another area	1	
TOTAL POINTS	48 Max	

CONNORS STATE COLLEGE DEPARTMENT OF NURSING
ESTIMATED STUDENT EXPENSES--TRADITIONAL PROGRAM

ITEM DESCRIPTION	ESTIMATED UNIT PRICE	TOTAL
Tuition & Fees: <ul style="list-style-type: none"> • 72 Credit Hours • \$25/ Credit Hour Lab/Skill Fee 	\$ 150.00/credit hour (OK Resident) <ul style="list-style-type: none"> ○ First Semester (\$225) ○ Second Semester (\$275) ○ Third Semester (\$250) ○ Fourth Semester (\$300) 	<ul style="list-style-type: none"> • \$10,800.00 • \$1,050.00
Estimated Medical Expenses: <ul style="list-style-type: none"> • Influenza • Rubella titer or MMR • Varicella immunization or titer • T-dap • TB Skin Test • CPR Certification • Hepatitis B Series (Optional) • Liability Insurance 2 time @13.00 • Verified Credentials <ul style="list-style-type: none"> ○ Criminal Background Check and Drug test ○ Document Tracker 	<ul style="list-style-type: none"> • \$ 35.00 • \$ 75.00 • \$ 129.00 • \$ 50.00 • \$ 30.00 • \$ 60.00 • \$200.00 • \$ 26.00 • \$107.50 	<ul style="list-style-type: none"> • \$712.50
Class Expenses: <ul style="list-style-type: none"> • Kaplan Testing • Electronic Device • E-Books Package/Supplies <ul style="list-style-type: none"> ○ First Semester ○ Second Semester ○ Third Semester ○ Fourth Semester 	<ul style="list-style-type: none"> • \$ 135.00/semester • Approx. \$780-\$900 • \$ 2,000.00 plus tax approximately 	<ul style="list-style-type: none"> • \$540.00 • \$900.00 • \$2,000.00 approximately
Uniforms: <ul style="list-style-type: none"> • 2 Professional Required Uniforms • 1 Pair Black Leather Shoes • 1 Scrub Jacket • 2 Name Tags • 1 Stethoscope 	<ul style="list-style-type: none"> • \$120.00 • \$ 65.00 • \$ 45.00 • \$ 22.00 • \$ 50.00 	<ul style="list-style-type: none"> • \$302.00
Graduation Fees: <ul style="list-style-type: none"> • Pinning/Ceremony • Licensure Examination Fee 	<ul style="list-style-type: none"> • \$150.00 • \$285.00 	<ul style="list-style-type: none"> • \$435.00
TOTAL:		<u>\$16,739.50</u>

Notice of Oklahoma Board of Nursing Rule Change Regarding Criminal Offenses and Background Checks

“The Nursing Program at Connors State College is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for (registered or practical) nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made. Potential applicants to state-approved education programs, with a criminal history, may obtain a determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee. The determination of eligibility for licensure petition can be accessed at <http://nursing.ok.gov/initialdeterm.pdf>.

Board Approved: 7/92

Board Reviewed w/o Revision: 1/29/13

Revised: 9/01; 5/04; 1/25/05; 11/13/07; 5/25/10; 11/4/13; 5/24/16; 11/12/19, 1/24/23

P:/Administration/Executive/Policies/Education/E-05 Information for Bulletins and Catalogues of Nursing Education Programs

OBN Policy/Guideline: #E-05