



JOB DESCRIPTION

JOB TITLE: Horticulture Technician

REPORTS TO: Agriculture Division Chair

CLASSIFICATION: Professional II

STATUS: Full-time, non-exempt

LENGTH OF EMPLOYMENT: 12-month continuing position

JOB OVERVIEW: Under the supervision of the Agriculture Division Chair, the horticulture technician is responsible for supporting the Division Chair of Agriculture in managing CSC's campus and horticulture complex.

DUTIES AND RESPONSIBILITIES:

- Daily plant care.
- Greenhouse maintenance; maintenance of campus flower beds through weeding, irrigation, deadheading, dividing, mulching, etc.
- Propagation of plants
- Grounds ornamental management (color) and other related duties
- Assist with divisional events (may include some evening/weekend events)
- Accounting and clerical duties
- Order products, equipment, supplies, etc.
- Complete reports, inventories, and planting schedules
- Supervise and train student employees while applying horticulture techniques and practices. Including lab programs and lab projects.
- Cultivate and develop relationships with alumni groups, business, industry, and community.
- Oversight for the greenhouse growing facilities including health and pest management schedules.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to work well with a diverse population
- Computer proficiency, including use of Microsoft Office

- Demonstrated willingness and ability to act ethically and socially responsible
- Ability to handle plants, work inside and outside in a variety of weather conditions.
- Knowledge of the agriculture plant industry

EDUCATION/EXPERIENCE REQUIRED:

- A.S. degree in Horticulture; Agriculture required.
- Management of greenhouse structures
- Experience with a variety of plants.
- Experience with multimedia technology.
- Must be able to bend, stoop, and lift to 25lbs.

Connors State College is an Affirmative Action/Equal Opportunity/E-Verify Employer.

SIGNED: _____ DATE: _____