



## **JOB DESCRIPTION**

**JOB TITLE:** Simulation Technician Intern

**REPORTS TO:** Director of Nursing

**CLASSIFICATION:** Hourly

**STATUS:** Part-time, student intern, non-exempt

**JOB OVERVIEW:** The Simulation Lab Intern will function as a Simulation Technician in an Operations Support capacity in collaboration with the Director of Nursing and the Simulation Lab Manager, who will provide guidance and mentorship throughout the internship.

### **DUTIES AND RESPONSIBILITIES:**

- Perform basic operations of lab equipment, including high-fidelity human patient simulators.
- Assist in setting up, supporting, and taking down immersive skills labs.
- Assist with maintaining inventory, stock, supply, and allocating simulation lab resources.
- Arrange tables, equipment, and skills lab space.
- Provide support as needed or requested by faculty and students utilizing the simulation center.
- Perform other random duties as needed and assigned.
- Demonstrate professional communication and demeanor when coordinating with vendors and vendor technical support.
- Participate in various college functions – occasional evenings and weekends.

***The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.***

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Customer service skills/orientation
- Computer application skills
- Attention to detail and organizational skills
- Ability to work with a diverse college population

- Demonstrated willingness and ability to act in an ethical and socially responsible manner

**EDUCATION/EXPERIENCE REQUIRED:**

- Minimum of a high school diploma

**SPECIAL REQUIREMENTS:**

- Must be a current CSC student
- Ability to work some nights and accommodate flexible scheduling in emergency situations is required
- Ability to bend, stoop, and lift a minimum of 25 pounds