



JOB DESCRIPTION

JOB TITLE: Farmhand for CSC Farm; Bull Test; and Agriculture Operations

REPORTS TO: Farm Manager; Division Chair of Agriculture

STATUS: Part-time, non-exempt

LENGTH OF EMPLOYMENT: Part-time; seasonal

JOB OVERVIEW: Assistant to Farm Manager and Bull test must be able to perform all types of farm and livestock operations support. Manage the daily care of cattle, and other livestock; plan and initiate livestock and crop schedules and travel logistics for the CSC Farm. Maintain facilities and grounds, daily checking/feeding of the Bull Test and daily care of all farm animals. Perform specialized reports of herd management, breeding and registration. Assist with departmental activities including recruiting and general academic assistance in support of the Agriculture Division. Supervise students and student workers and represent Connors State College in a professional manner at all times. Team/Student activities will occur under the supervision of the office of Dean of Students and in coordination with the Agriculture Division Chair.

DUTIES AND RESPONSIBILITIES:

Provide assistance for the Farm Operations listed below as directed by supervisor:

- Assist Farm Manager in the daily operation of the college farm
- Provide daily animal care and assist with farm operations as assigned by Farm Manager
- Must be willing and able to perform necessary manual tasks
- Keep facilities and equipment clean and in a manner that is presentable to the public
- Perform the duties necessary for a successful college farm and livestock operation without time and weekend constraints

Provide assistance for the Agriculture Division and Farm functions listed below as directed by supervisor:

- Conduct weekly assessments and manage all livestock schedules
- Provide reports and information as requested
- Conduct daily cattle assessment and monthly sale and breeding reports
- Assist with the Bull Test as necessary
- Maintain facilities at the college farm and at the South Ranch

- Maintain equipment, supplies and vehicles related to the farm and agriculture division.
- Assist the farm herd health management schedules
- Assist with all hay and crop operations
- Complete all other duties as requested or assigned.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of livestock operations
- Ability to handle farm/livestock
- Ability to work well with a diverse population
- Demonstrated willingness and ability to act ethically and socially responsible
- Computer proficiency, including the use of Microsoft Office

EDUCATION/ EXPERIENCE REQUIRED:

- High school diploma or equivalent
- Experience with purebred and commercial herds preferred

SPECIAL REQUIREMENTS:

- Must be able to sit, bend, stoop, and to lift up to 50 pounds
- Must be able to work outdoors in all weather conditions (i.e. high/low temperatures)

Connors State College is an Affirmative Action/Equal Opportunity/E-Verify Employer.

SIGNED: _____ DATE: _____

05.06.19