

Connors State College Nursing Program LPN/Paramedic Career Ladder Advisement Information

Associate of Applied Science in Nursing

APPLICATION PERIOD

FALL ENTRY: Between November 15 – March 1

SPRING ENTRY: Between April 15 - September 1

*Applications Will **ONLY** Be Accepted During the Time Periods Indicated*

DESCRIPTION

The Career Ladder Program for Nursing at Connors State College is especially designed to provide mobility for the Licensed Practical Nurse and the Licensed Paramedic. Qualified individuals may earn up to 20 hours of advanced placement toward an Associate of Applied Science in Nursing.

ADVISEMENT

Students may schedule an appointment to speak to a pre-nursing advisor by going to the Connors website and clicking on the “campus tours/advisement” link. Next “click here to schedule an advising appointment”. Select the Pre-Nursing Advisor and make an appointment. Pre-Nursing students should visit with an advisor early in their course work. Early pre-enrollment is encouraged. For more information about the nursing program, you may call (918) 684-5436, or come to the nursing office between 8:30 a.m. to 12 noon or 1:00 p.m. to 4:00 p.m. while school is in session. The CSC Nursing Program is located at the Muskogee – Three Rivers Post Campus (Nursing and Allied Health Facility), 2501 North 41st Street East, Muskogee, OK.

TECHNOLOGY REQUIREMENTS

This program requires extensive use of technology including required textbooks delivered as e-books, paperless clinical documentation, and regular interface with the online classroom. For this reason, students accepted to the program must have a computer and internet access at home. You will purchase your laptop through Connors. You will use this device during class time and in the clinical setting. ***Once you accept this device it cannot be returned to the college. No other alternative device will be allowed for use during class or in the clinical setting.*** The device may be purchased with the use of financial aid or a payment plan through the college.

APPLICATION TO THE PROGRAM

Students submit an application to the program during the designated time frame. A new application must be received for each application period; even if the student has applied to the program before they **MUST** submit a **NEW** application. All applications **MUST** be signed and dated with the required supporting documents as listed on the application form.

ADMISSION TO THE NURSING PROGRAM

Students wishing to be considered for the program must meet the admissions requirements to Connors State College and have the following data in their file by the final closing date of the application period:

1. Nursing Application signed and dated with required supporting documents (official or copies of all transcripts from previously attended colleges and Kaplan Nursing Admissions Test results and HESI LPN-ADN Mobility Exam results). If the student has been an LPN for less than a year, they do not have to take the HESI LPN-ADN Mobility Exam. It is the student's responsibility to make sure all documents are submitted with application.
2. Minimum scores required for the "Kaplan Nursing Admissions Test"
 - Reading 59%
 - Math 50%
 - Science 50%
 - The Kaplan Nursing Admissions Test is administered in the nursing department. There is no fee for this exam.
 - The Kaplan Nursing Admissions Test can be taken only twice per application period. Completed test results will be valid for up to two (2) years. Only the latest test and all results from that test will be used.
3. Verification of Oklahoma nursing or paramedic license, without restrictions.
4. The HESI LPN-ADN Mobility Exam is administered in the nursing department. *Applicants within one year of completion and licensure as an LPN will be exempt from taking the HESI exam*). The HESI LPN-ADN Mobility exam can only be taken two (2) times. Completed test results will be valid for up to two (2) years.

Students applying to the CSC Nursing Program are selected on the basis of a point system. No student is guaranteed admission to the nursing program.

It is strongly recommended that all of the support courses be complete before beginning Psych & Medical-Surgical Nursing. To be considered for admission to the program, students will have to maintain a minimum grade point average of 2.5 in required general education and support courses. **A student cannot be considered as a candidate for selection with a "D" in any required courses on transcripts for current application period.** Successful completion of the nursing program requires a "C" in all courses related to the Associate in Applied Science in Nursing Degree.

ADVANCED PLACEMENT EXAMS

LPNs and Paramedics have the option of taking the following advanced placement exams:

Course	Advanced Placement Exam(s)	Testing Fees (Testing fees are subject to change.)	Advanced Standing Credit Fee (\$10.00/Credit Hour)	Total
NURS1117 Foundations in Nursing NURS1117 Foundations in Nursing Clinical NURS1227 Maternal & Pediatric Nursing NURS1223 Maternal & Pediatric Nursing Clinical	HESI LPN-ADN Mobility Test †	\$68.00 * (Money Order or Cashier Check made out to Connors Nursing Department)	\$200.00	\$268.00
BIOL1314 Anatomy/Physiology I	May request prior learning assessment (PLA).	None	\$40.00	\$40.00
NURS 1133 Math for Nurses	<u>Must</u> score a 90% or above on the Dosage Calculation Exam	None	\$30.00	\$30.00

See days and times for testing under "Kaplan Nursing Admissions test and HESI LPN-ADN Mobility Test Date" information. *Testing fees are non-refundable and subject to change.

ENTRY LEVEL ASSESSMENT AND PLACEMENT

Entry level assessment for the appropriate course placement of students is conducted using ACT score and Accuplacer. Sub scores or subject scores on these assessments may trigger the use of multiple measures including high school GPA and successful high school subject completion within the last seven (7) years.

As part of the advising process, student ACT scores (when available) and high school preparation are considered when determining course placement and the need for remedial coursework. If no ACT score is available, or seven (7) years have passed since the student took the ACT, students take the Accuplacer course placement exam to assess proficiency in reading, English, and mathematics.

Those students obtaining scores in the college-level range will have demonstrated competency and may pursue college-level course work, while those students with scores below the college-level range will be placed in remedial courses or credit bearing corequisite courses with developmental lab work to improve skills in one or more of the following: reading, English, and math.

Kaplan Nursing Admissions Test

The “**Kaplan Nursing Admissions Test**” will be given in the nursing department’s computer lab. The student is required to register for the Kaplan Nursing Admissions Test **online**. To register for the “Kaplan Nursing Admissions Test” go to <http://www.connorsstate.edu/nursing>. Then on the Nursing Links page select “Kaplan Nursing Admissions Test Questions and Test Dates”. You will need to fill out a pre-registration form with the nursing department. This is where you will select the date that you want to take the exam. Carefully read all instructions, then complete and submit the registration form via email as instructed. **NOTE: student will receive a confirmation notice after email is sent; noting the date/time of exam when scheduled.** If you do not receive a confirmation email, please call (918)684-5436 to see if the pre-registration form was received. To cancel a scheduled exam the student should notify the nursing department first, and then reschedule the exam online by selecting an alternate date.

The Kaplan Nursing Admissions Test is administered on the *3rd Thursday of each month starting at 1:30 p.m.* throughout the application period (see important Kaplan Nursing Admissions Test dates listed on the CSC Nursing Program website <http://www.connorsstate.edu/nursing> and select “*Kaplan Nursing Admissions Test Questions and Test Dates*” to see the exam dates at the bottom of the page.

Students must bring the completed registration form for their ticket to the test. Students without a completed registration form will not be allowed to take the test. It is recommended the students arrive 30 minutes early for registration. Once the exam begins no one will be allowed in the room. Students arriving late will not be permitted to test. **It is recommended that all personal items (cell phones, purses, school bags, etc.) be left in your vehicle**, otherwise they will be left in the Coordinator of Nursing and Allied Health office during the testing.

HESI LPN-ADN MOBILITY EXAM

The “**HESI LPN-ADN Mobility Exam**” will be given in the nursing department computer lab. The student is required to register for the HESI LPN-ADN Mobility Exam **online**. To register for the HESI LPN-ADN Mobility Exam go to <http://www.connorsstate.edu/nursing> and select the title “*HESI LPN-ADN Mobility Exam Test Dates*” under the frequently used links. Carefully read all instructions, then complete and submit the registration form via email as instructed. **NOTE: student will receive a confirmation notice after email is sent; note the date/time of exam when scheduled.** If you do not receive a confirmation email, please call (918)684-5436 to see if the pre-registration form was received. To cancel a scheduled exam the student should notify the nursing department first, and then reschedule the exam online by selecting an alternate date.

The HESI LPN-ADN Mobility exam is administered on the 4th *Thursday of each month starting at 1:30 p.m.* throughout the application period (see important HESI test dates listed on the CSC Nursing Program website <https://connorsstate.edu/nursing/welcome/hesi-lpn-adn-test-dates/>). Students must bring the completed registration form for the ticket to test and \$68.00 (cashier check or money order) for testing fee. (*Testing fees are non-refundable and subject to change.*) Students without a completed registration form and fees will not be allowed to test. It is recommended the students arrive 30 minutes early for registration. Once the exam begins no one will be allowed in the room. Students arriving late will not be permitted to test. **It is recommended that all personal items (cell phones, purses, school bags, etc.) be left in your vehicle**, otherwise they will be left in the nursing department's coordinator of nursing and allied health office during the testing. **To be eligible for admission consideration to the nursing program the student must score 800 or above on the HESI LPN-ADN Mobility Exam.**

DOSAGE CALCULATION EXAM

The challenge exam for NURS 1133 Mathematics for Nurses will be given in the nursing department. Call (918)684-5436 to schedule an appointment in Muskogee.

The exam must be passed with at least a 90% accuracy to demonstrate that the applicant has met the following course objectives: Make sure the objectives follow Mathematics for Nurses Objectives

1. Demonstrate ability to utilize Roman numerals, fractions, decimals, ratio and proportion, and percentages in calculating dosages.
2. Convert within and between metric, and household systems of measurements.
3. Demonstrate ability to read and interpret medication orders.
4. Accurately calculate dosages using dimensional analysis methods.
5. Calculate oral and parenteral dosages.
6. Calculate intravenous flow rates.
7. Calculate pediatric dosages using mg/kg.
8. Calculate critical care dosages for pediatric and elderly population.

LPN's and paramedics must pass the Kaplan Nursing Admissions Test Math at 50% or above prior to enrolling in NURS 1133 Math for Nurses. LPN's and Licensed Paramedics may elect to take NURS 1133 Math for Nurses concurrently with NURS 2333 Transitions to Professional Nursing. The math challenge exam may be attempted three (3) times. LPN's and Licensed Paramedics who do not achieve the required 90% or above after the third attempt will need to take NURS 1133.

PHYSICAL AND MENTAL REQUIREMENTS FOR PARTICIPATION IN THE DEPARTMENT OF NURSING

The following essential physical and mental requirements are necessary to be considered for admission into and progression through the Connors State College Nursing Program but are not limited to:

1. The ability to lift weights of up to 35% of recommended body weight independently.
2. The ability to move around the clients' rooms and in work areas to administer various procedures.
3. Visual acuity sufficient to observe and assess client behavior, prepare, and administer medications, and accurately read monitors.
4. Auditory acuity sufficient to hear instructions, requests, and monitoring alarms, and to auscultate heart tones, breathe sounds, and bowel sounds.
5. The motor ability necessary to manipulate equipment and supplies and to utilize palpation and percussion in client assessment.
6. Communication abilities sufficient for interactions with others in verbal and written form such as explaining treatment procedures, initiating health teaching, documenting, and interpreting nursing actions and client responses.

7. The ability to communicate in a professional manner, establish rapport with clients and colleagues, use problem solving skills, and function effectively under stress.
8. Perform within a crisis situation providing care to meet physical, emotional, or psychosocial needs of the patient/client.
9. Critical thinking abilities sufficient for clinical judgment to identify cause/effect relationships in clinical situations.

CLINICAL RECORDS

After acceptance into the program students will need to provide documentation of the following:

1. Proof of two (2) MMR's or positive titer for measles, mumps, and rubella.
2. Hepatitis B three (3) series, titer, or signed declination form or the Hepatitis B two (2) dose series.
3. Proof of two (2) Varicella vaccines or a positive varicella titer.
4. Tetanus/Diphtheria/Pertussis (TdaP) vaccine within the last 10 years.
5. Current influenza vaccination. Flu season is from October to February. Students entering in fall should not receive their flu shot until October 1. Students entering in January should receive their flu shot between October 1 and January 1. No exception is granted unless for medical conditions.
6. Tuberculosis (ppd) testing showing negative status yearly. Students with history of positive TB test will need a chest x-ray every 5 years and an approval for public contact from the Health Department or healthcare provider. Quanti-Ferron lab work indicating immunity is also acceptable.
7. COVID-19 immunization status. Original vaccinations and any available booster should be included.
8. American Heart Association (AHA) current CPR/BLS certification which must include adult, child, and infant.
9. Negative Federal Criminal Background check (sex-offender is included).
10. Negative Drug Screen
11. Some facilities require Real ID for credentialing and or potentially additional screening may be needed. Students must meet credentialing requirements for facilities to do clinicals.

BLENDED CLASSES

Career ladder students use a combination of conventional classroom meetings with independent study via the Internet and e-mail. Students must have access to a computer and the Internet and possess basic Internet skills. It is important to be familiar with MS Windows environment, be able to manipulate files/folders and use Microsoft Word Processing.

FINANCIAL AID

Students may obtain financial aid packets, verify filing deadlines, and get assistance filing forms from the Financial Aid office, ext. 6310. **STUDENTS ARE RESPONSIBLE FOR FOLLOWING FINANCIAL AID GUIDELINES. IF THERE IS A QUESTION, SEE A FINANCIAL AID ADVISOR.**

LOAN/GRANT INFORMATION

- Federal and State Grant/Loans--Advisement and Student Admission Services
- Regents Scholarship (Fee Waiver)--applications are in the Registrar's Office.
- Eastern Workforce Development--For information on eligibility contact the agency at 918-683-8553
- Foundation Scholarships/Loans--918-463-6342
- Reach Higher --[Home - Reach Higher Oklahoma](#)
- Oklahoma Health Care Workforce Training Commission--Nursing Department, Financial Aid Office, or [Nursing Student Assistance Program \(oklahoma.gov\)](#)

- VA Funding-Advisement and Student Admission Services
- Website: [Financial Aid Home – Connors State College](#)

CONNORS STATE COLLEGE STUDENT NURSES' ASSOCIATION

Membership in Connors State College Student Nurses' Association (CSCSNA) is granted upon entry into the nursing program. This is the officially recognized organization for nursing students. Membership in the CSCSNA is encouraged as it provides the student with opportunities for professional development. Activities related to leadership, education and service are emphasized.

PLAN FOR SUCCESS

Because of the vital nature of nursing, this is a demanding program of study. Success depends primarily on adequate preparation and planning. The following suggestions are offered to help assure success:

- Complete support courses before beginning the nursing courses. Anatomy & Physiology I, Anatomy & Physiology II, and Microbiology are particularly important to provide a knowledge base for understanding nursing concepts.
- Plan three to four hours' study time each week for each credit hour in which you are enrolled. Example: Students enrolled in 12 credit hours should plan 36 hours of study time each week, in addition to class and lab time.
- Consider enrolling in NURS 1002 Success in Nursing Education.

ASSOCIATE IN APPLIED SCIENCE IN NURSING

GENERAL EDUCATION REQUIREMENTS			CREDIT HOURS: 30
English	6 cr	ENGL 1113 ENGL 1213	English Composition I English Composition II
American History	3 cr	HIST 1483 HIST 1493	US History to 1865 or US History since 1865
US Government	3 cr	POLS 1113	American Federal Government
Support & Related Courses	3 cr 3 cr 4 cr 4 cr 4 cr	PSYC 1113 FCSE 1213 ♣ *∞ BIOL 1314 ∞ *BIOL 1324 *BIOL 2124	Introduction to Psychology Introduction to Nutrition Anatomy & Physiology I Anatomy & Physiology II General Microbiology
∞BIOL 2104 Anatomy and BIOL 2114 Physiology can be substituted for A & P I and II BIOL 2104 and BIOL 2114 require pre-requisite of BIOL 1114 General Biology			
RECOMMENDED ELECTIVES			
	3 cr 3 cr 3 cr 3 cr 5 cr 2 cr 6 cr 3 cr	NURS 1003 MATH 1513 MATH 1473 COMS 1133 *CHEM 1315 NURS 1002 HUMN STAT 2013	Medical Terminology PreCalculus Algebra or Applied Mathematics Fundamentals of Computer Chemistry I Success In Nursing Education Humanities (2 courses) Elementary Statistics
PROGRAM REQUIREMENTS			EDIT HOURS: 22
# *Nursing	3 cr 7cr 3 cr 7 cr 3 cr 2 cr	#*NURS 2223 NURS 2137 NURS 2133 NURS 1232 NURS 2247 NURS 2243 NURS 2252	Transition to Professional Nursing Psych & Med-Surg Nursing Psych & Med-Surg Nursing CLN ONL-Pharmacology (<i>Elective with NURS 2137</i>) Critical Care & Lead. Dev. Critical Care & Lead. Dev. CLN Trends & Issues in Nursing
LPN-ADN Mobility Proficiency and Mathematics for Nurses		Advanced Placement 20 Credits	
* Course has pre-requisite (See course description section of catalog) # Require acceptance into the Nursing Program. Career Ladder students are required to take 3 hours in addition to prerequisites for role transition. • See Nursing Advisor for Advanced Placement Information		MINIMUM TOTAL CREDIT HOURS: 72	

Students desiring an Associate of Science degree will need the following courses in addition to those listed for the Associated of Applied Science in Nursing. This is particularly advisable for those students who plan to pursue a bachelor's degree after completing the Associate Degree in Nursing.

- College Orientation (1 hour)
- Humanities (6 hours)
- PreCalculus Algebra (3 hours) or Applied Mathematics (3 hours)
- Microcomputers or Fundamentals of Computer Usage (3 hours)

STUDENT SELECTION CRITERIA FOR ADMISSION INTO THE LPN/PARAMEDIC CAREER LADDER PROGRAM

Students applying to the Connors State College Nursing program are selected on the basis of a point system. No student is guaranteed admission/acceptance. All courses below must be completed with course grades posted on an official transcript. No points will be given for a course “in progress.” Points are awarded for the scores received on the “Kaplan Nursing Admissions Test.” Students must obtain a minimum of 59% in Reading; 50% in Math; and 50% in Science to be considered for the nursing program. Also, completion of general education and support courses with a “C” or better, completion of any 4 recommended electives with a “C” or better, Connors State College course work only, GPA, and a degree in another area. The specific points awarded are shown below.

POINT SYSTEM

Kaplan Nursing Admissions Test Reading	Points Possible	Points Earned
Kaplan Nursing Admissions Test Reading Score 59%-69%	1	
Kaplan Nursing Admissions Test Reading 70%-89%	2	
Kaplan Nursing Admissions Test Reading 90%-100%	3	
Kaplan Nursing Admissions Test Math		
Kaplan Nursing Admissions Test Math Score 50%-69%	1	
Kaplan Nursing Admissions Test Math 70%-89%	2	
Kaplan Nursing Admissions Test Math 90%-100%	3	
Kaplan Nursing Admissions Test Science		
Kaplan Nursing Admissions Test Science Score 50%-69%	1	
Kaplan Nursing Admissions Test Science 70%-89%	2	
Kaplan Nursing Admissions Test Science 90%-100%	3	
Support Courses completed with a “C” or above, or passing advanced placement exams		
BIOL 1314 Anatomy & Physiology I	5	
BIOL 1324 Anatomy & Physiology II	5	
BIOL 2124 Microbiology	5	
ENGL 1113 English Comp I	1	
ENGL 1213 English Comp II	1	
PSYC 1113 General Psychology	1	
HIST 1483 or 1493 US History	1	
POLS 1113 Federal Government	1	
FCSE 1213 Intro to Nutrition	1	
Recommended Electives completed with a “C” or better (1 pt each up to 4 pts)	1-4	
NURS1003 Medical Terminology-ONL or In Class		
NURS1002 Success in Nursing Education-BLE		
CHEM1315 General Chemistry 1		
MATH1513 PreCalculus Algebra or Applied Mathematics		
COMS1133 Fundamentals of Computer Usage		
STAT 2013 Elementary Statistics		
HUMN Any Humanities		
BIOL 1114 General Biology		
Connors State College Courses Only	2	
GPA (Calculated only on required nursing courses)		
2.5 – 2.7	1	
2.8 – 3.0	3	
3.1 - 3.4	6	
3.5 - 3.7	8	
3.8 - 4.0	10	
Degrees In Other Areas		
BS/BA Degree or higher in another area	2	
AS or AA Degree in another area	1	
TOTAL POINTS	48 Max	

Notice of Oklahoma Board of Nursing Rule Change Regarding Criminal Offenses and Background Checks

“The Connors State College Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for (registered or practical) nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search including fingerprinting, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made. Potential applicants to state-approved education programs, with a criminal history, may obtain a determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee. The *Petition for Determination of Eligibility for Licensure or Certification* form can be accessed at: <https://oklahoma.gov/nursing/criminal-history.html> .

The Oklahoma Board of Nursing
Mailing address: P.O. Box 52926
Oklahoma City, OK 73152
Physical address: 2501 N. Lincoln Blvd., Ste. 207
Oklahoma City, OK 73105
(405) 962-1800

Regulatory Authority 59 O. S. § 567.12

Board Approved: 7/92	OBN Policy/Guideline: #E-05
Board Reviewed w/o Revision: 1/29/13	
Revised: 9/01; 5/04; 1/25/05; 11/13/07; 5/25/10; 11/4/13; 5/24/16; 11/12/19; 1/24/23; 7/17/24	
P:/Administration/Executive/Policies/Education/E-05 Information for Bulletins and Catalogues of Nursing Education Programs	